



CONFERENCES &
CORPORATE EVENTS

the
**BUNDANOON
GUEST HOUSE**



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GUEST HOUSE



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The ideal venue

The Bundanoon Guest House is located in the small Southern Highlands village of Bundanoon, 1 hour and 45 minutes drive from Sydney or Canberra, and is one of the few original guest houses remaining in Bundanoon.

Built in 1925, and recently refurbished, it retains the charm and character of that era, and offers gracious accommodation for up to 36 people.

The Guest House is the ideal venue to host your next corporate event, whether it be

- a Conference
- a Team Building exercise
- a Leadership workshop or
- end of year Christmas Party.

Surrounded by gorgeous gardens and old-world charm, this is the perfect setting to encourage creativity and team spirit.



Facilities

In addition to our accommodation offer, the Guest House has an abundance of public areas comprising

- a guest lounge
- a cosy sitting room with open fire
- large games and conference room
- a large dining room also with an open fire
- a private dining room
- a licenced bar
- front verandah, and
- an extensive garden

allowing us to cater for all of your requirements under one roof.

We are also conveniently located near the Morton National Park, which offers a variety of bushwalks and other outdoor activities for your team.





Space to work and bond. Space to relax and unwind.

The Guest House specialises in hosting corporate groups of up to 16 delegates, providing each delegate their own ensuited accommodation. Larger groups can be accommodated if required. We are known for our quality and friendly service, consistently maintaining one of the highest Trip Advisor ratings in the area.

Our Conference facilities include a large conference room and amenities, audio visual equipment including a large screen smart TV with HDMI connectivity, flip charts, white boards and multiple break out areas.

The Guest House can be booked for your exclusive use, ensuring your group absolute privacy and exclusive use of all break out areas and other amenities.

Escaping the city to our beautiful Guest House will motivate and refresh your team. The Bundanoon Guest House will have your team leaving uplifted and engaged. We look forward to working with you to create an event that you will want to repeat year after year.





Conference room

Our Conference room is conveniently located in the main Guest House, and also has direct access to our garden and car park.

We offer flexible room configurations ranging from casual relaxed seating around the perimeter of the room through to formal board room style, which can be easily adapted depending on your needs.

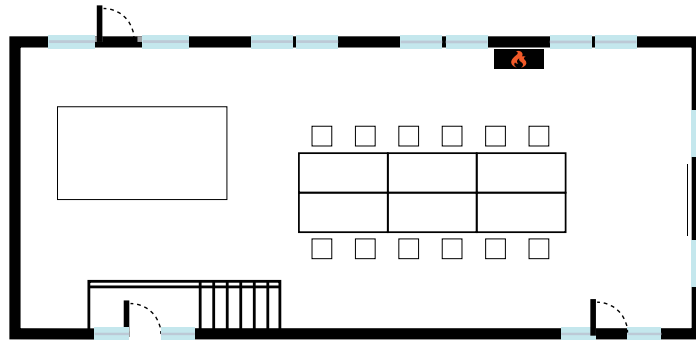
The room also has multiple windows providing an abundance of natural light.

Our conference room also features:

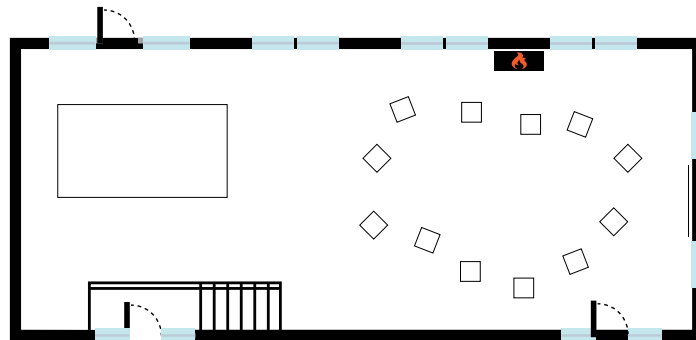
- White boards
- Flip charts
- Large format Smart TV with HDMI connectivity
- Note Pads and Pens
- Fast Wi-Fi (NBN)
- Printing and photocopying facilities
- Reverse cycle air-conditioning
- Gas fire
- Iced water, mints, tea and coffee available throughout the day

Conference room layouts

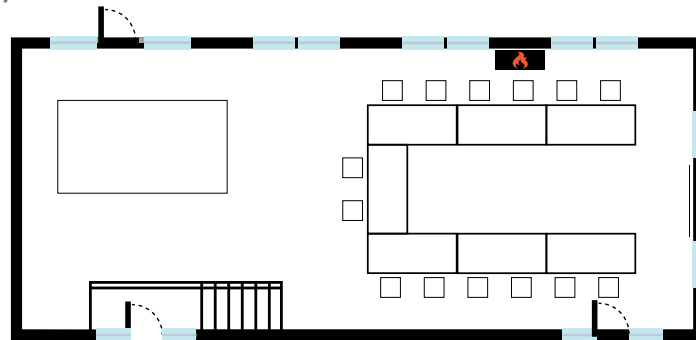
Formal layout



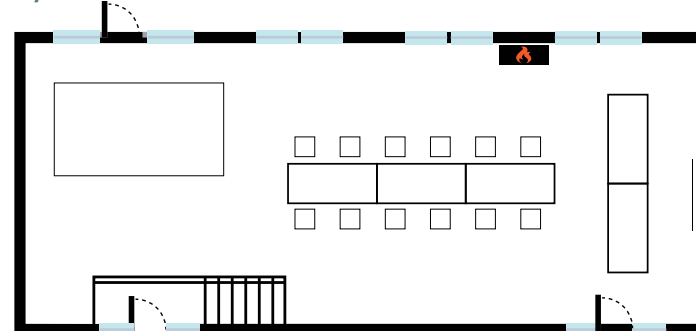
Informal layout



Horseshoe layout



Presentation layout





Additional areas

Apart from the conference room, the Guest House offers ample space for break-out meetings, including:



- Main lounge
- Guest lounge
- Large dining room
- Private dining room
- Bar area
- Covered verandah
- Garden areas front and back of the guest house



Accommodation

Accommodation comprises 14 guest rooms in the main house, consisting of 4 King Spa rooms, 7 Queen Ensuite rooms, 2 Twin Ensuite rooms and a Family room. All rooms in the main house have private ensuite bathrooms.

In addition, a Two Bedroom Cottage is located at the rear of the property.

Other features include:

- Period features, including lead light windows and lovely high ceilings
- All rooms are air-conditioned (heating and cooling)
- Electric blankets on each of the beds
- Wireless internet access
- Ample off-street parking
- Hair dryer
- Ironing boards available on request





Catering

The Bundanoon Guest House can provide all your catering requirements in-house. We have a full commercial kitchen, along with two dining rooms, a licenced bar and our very own Chef.

Menus can be tailored to your tastes and any specific dietary requirements that your team may have. Our evening meals are very special and form part of the overall Guest House experience.

Breakfast

Healthy Continental breakfast and hot breakfast

Morning and Afternoon Tea

Freshly baked scones/cake/savory options

Lunch

Single course meal served in our dining room with sandwich options available

Dinner

Two and three course menus prepared in house by our chef

Picnic lunches

Packed lunch and snacks for offsite activities





Bar

We have a fully licenced bar adjacent to our Games Room, Guest Lounge and Dining Room.

We offer a substantial wine list, including a selection of local Southern Highlands wineries, Gin and Whiskey from a local distillery, and craft beers from local breweries. We also have many wines, beers and spirits from around Australia and overseas.

Drinks packages are available tailored to your requirements.



Conference Packages

We offer flexible conference packages which can be tailored to your specific needs. These packages include the use of the conference facilities as well as morning tea, lunch and afternoon tea, and can be structured on a Half Day or Full Day basis.

Half Day \$85 per delegate

- Conference room hire and use of the conference room facilities
- Morning tea and lunch or lunch and afternoon tea
- Iced water and mints plus tea and coffee available throughout the day
- Note pads and pens

Full Day \$95 per delegate

- Conference room hire and use of the conference room facilities
- Morning tea, lunch and afternoon tea
- Iced water and mints plus tea and coffee available throughout the day
- Note pads and pens

LCD Projector and screen also available for an additional hire charge of \$100 per day.

Accommodation

- Single Occupancy / Mid-week \$250 per room/per night
- Double Occupancy / Mid-week \$275 per room/per night

Room rates are for a 2+ night stay and include breakfast each morning. Cottage deemed to be two separate rooms. Weekend rates available on request.

For all corporate and conference groups, we recommend booking the Guest House on an exclusive basis. This will allow your group full access to all amenities as well as complete privacy. For groups that do not require the use of all of our accommodation rooms, pricing for this option will vary depending on the number of delegates in your group. Please contact us to discuss this in further detail.

Dinner

We offer a vast range of menus which can be tailored to your needs, including catering for specific dietary requirements

- Two courses \$85 per delegate
- Three courses \$95 per delegate

Based upon a minimum of 10 Delegates. Smaller group pricing available on request.



Activities

The Southern Highlands offers an abundance of activities for team building and bonding. With the Morton National Park and other local amenities on our door step, there are numerous options for your team to include outdoor activities in your agenda.

Some suggestions are:

- Bushwalking – Morton National Park, Fitzroy Falls, Box Vale Walking Track
- Cycling – on and off road
- Golf – Moss Vale Golf Club and Mount Broughton Golf Club
- Wineries & Distilleries – numerous local boutique wineries as well as some of the larger wineries near Berrima and Bowral
- Gardens – Retford Park, Red Cow Farm, Milton Park
- Art – Ngununggula Regional Gallery, Michael Reid Gallery
- Cooking classes – offered in house with our very own Chef

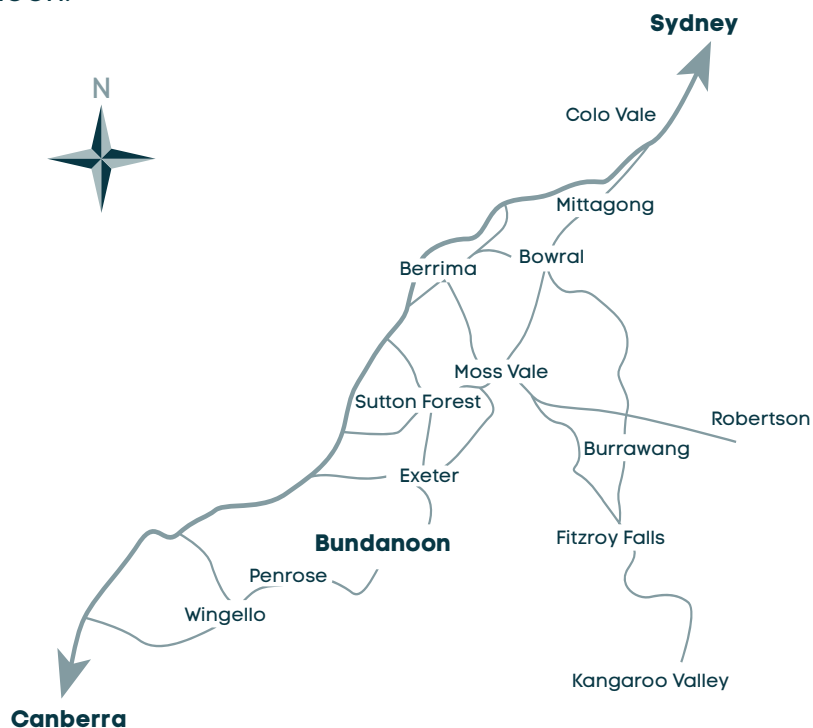
Team Building encourages communication and planning as well as collaboration, and is an important part of growing your team. We would be happy to work with you to provide suggestions and assistance with planning the ideal event for your team.



Location

Bundanoon is located in the Southern Highlands of NSW, half way between Sydney and Canberra. Drive time from both Sydney and Canberra is 1 hour and 45 minutes and we are easily accessed from the Hume Highway.

Bundanoon is serviced by regular trains running on both the Southern Highlands line between Campbeltown and Goulburn, as well as the Sydney – Canberra train that conveniently stops at Bundanoon.





Terms and Conditions

- Delegates are required to checkout of their rooms prior to Conference commencement on the last day.
- A deposit equivalent to 20% of the total costs is required to confirm the booking. Deposits are non-refundable if the event is cancelled within four weeks of the start date.
- If you wish to transfer the booking to another date within 6 months of your original booking, the deposit can apply to this new date (this new date can only be transferred once).
- Final invoice to include any additional charges incurred such as Bar charges. Balance of payment due on departure or by other prior arrangement
- Any damage or excessive soiling will be at additional cost.
- Prices include GST and are based upon an all-inclusive package, and are subject to change in the event that any of the package elements are omitted or varied.
- The Bundanoon Guest House will not accept liability for damage to or loss of merchandise and or equipment left at the Guest House prior to during or after an event.
- No smoking on the premises.



Contact

Please do not hesitate to contact us if you have any questions or require additional information.

Hosts Lucie and Tim Phillips



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Bundanoon NSW 2578



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www.thebundanoonguesthouse.com.au



Awarded to
**The Bundanoon
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Booking.com
Traveller Review Awards 2022

9.2
out of 10

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Bundanoon Guest House - Australia

Most Enchanting Guest House 2023 - New South Wales